

abhaya Samskara Kendram (ASK) Guidelines

I. Establishment and Operations

1. Establish centers in rural areas.
2. Conduct centers in a convenient location (preferably school premises) with Gram Panchayat permission at no cost.
3. Operate centers for 2 hrs between 4 pm & 7:30pm
4. Ensure necessary facilities: light, fan, toilets, and drinking water.

II. Eligibility and Admission

1. Students from classes 4th to 9th in government schools are eligible.
2. Select only children who cannot afford tuition.
3. Distribute application forms to children, to be filled and submitted with parents.
4. Obtain written permission from parents for admission.
5. Keep admission forms file and attendance.

III. Teacher Selection and Responsibilities

1. Select a lady teacher with a degree qualification and we shall provide an honorarium of Rs. 4000 per month.
2. Teachers must undergo 2-day training at abhaya campus and attend online monthly review meetings.
3. Teachers should dedicate value time for preparation , teaching, and maintaining discipline, and work towards students' improvement.
4. Check school homework daily and help students complete it.
5. Encourage copywriting and provide special care during examinations.
6. Empower students in local, national, and international languages through daily vocabulary and grammar practice.
7. ask is meant for educated, rural, unemployed women.

IV. Curriculum and Activities

1. Start classes with Vandemataram and end with the National Anthem.
2. Recite tables from 2 to 20 daily.
3. Dedicate one lesson to reading and writing without seeing daily.
4. Discuss current news and general knowledge to enhance awareness and critical thinking.
5. Reserve Saturdays/Sundays for extracurricular activities (songs, games, speeches, poems, moral stories, painting, handicrafts, etc.).
6. Teach life skills and humane values using the Compass and ask Teachers Guide.

V. Administration and Reporting

1. abhaya should provide minimum requirements and supplies for the center.
2. Maintain attendance records and take photos/videos regularly.
3. Submit a monthly report with attached photos before the 25th of every month.
4. Display abhaya's banner outside and inside the center.
5. Pool Rs.30 per student towards administration of center.

VI. Miscellaneous

1. Observe national holidays and festivals, and prepare for different occasions.
2. Establish a small library with the help of villagers.
3. Award small prizes to meritorious students.

4. Attend abhaya's Annual Event.
5. Ensure media coverage of the center's news at least once a year.
6. Participate in ASK Bhavita by conducting sessions in local schools.

VII. Compliance and Discipline

1. Follow guidelines strictly.
2. Fine will be levied for non-compliance.
3. Conduct project work and field visits regularly.
4. Ensure language proficiency in local, national, and international languages.
5. Stay informed about abhaya activities through abhaya News Network channel and monthly newsletters.
6. Provide acknowledgment and feedback to improve engagement.
7. Effectively use social media to promote ASK Centers and their activities locally.